Step-by-Step Instructions for Online fingerprint Registration in Colorado Springs

1. Visit and click "Create an Account and Proceed" in the top right corner, then enter all required personal, contact, and account information.
2. Once logged in, select "Place New Order"
3. Under Order Options, select "Fingerprint Location" and enter your zip code. Then choose your desired location and time.
4. **Select "yes" that you do have a billing code and enter: <mark>5857PIKVOL</mark>** Service type will automatically select, just hit "Next" to continue.
5. Confirm your personal information and read the Privacy Act Statement.
6. Your order summary balance amount should be $0.00. Then select "Finish."
7. A confirmation will be sent to you via email or text. Remember to bring your Order ID number found in the confirmation, and a government-issued photo ID to your appointment.